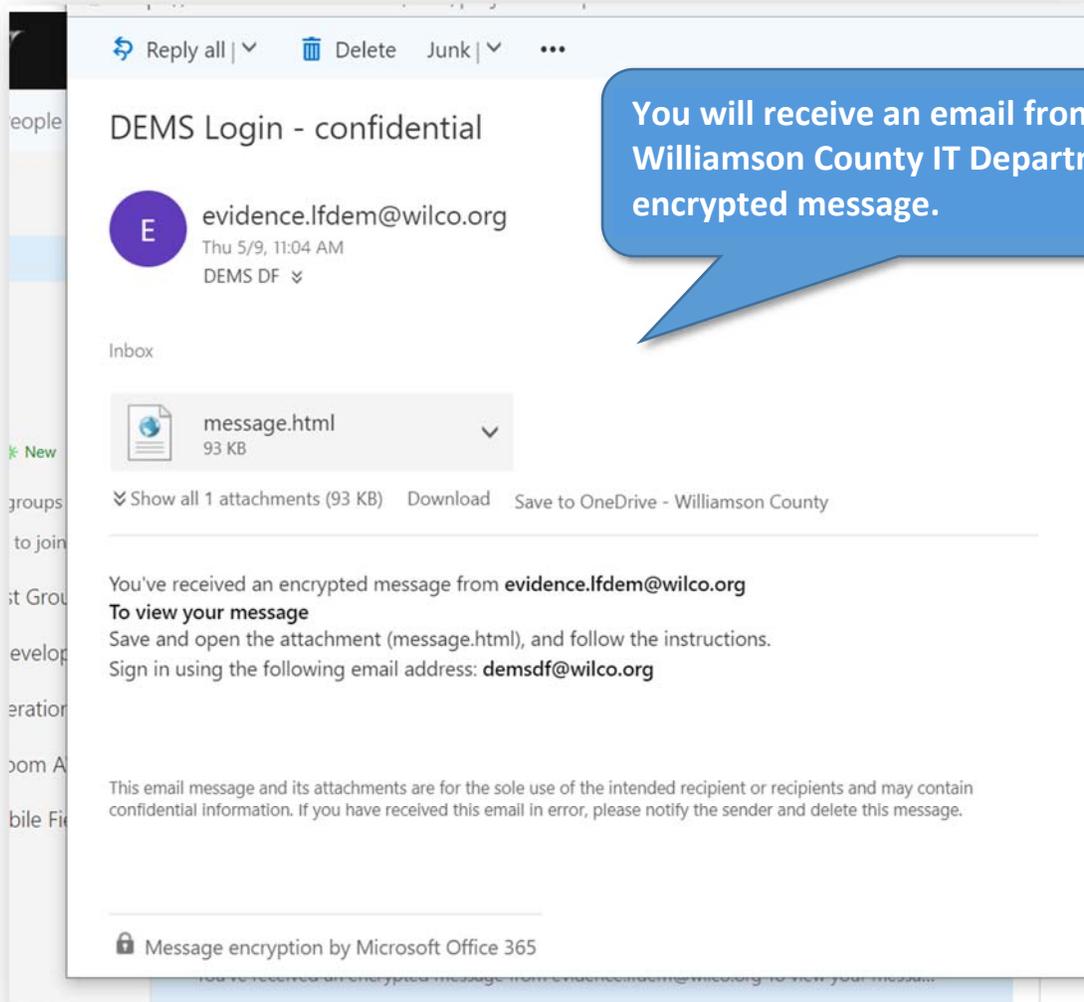




# Instructions for Transferring Your CA Discovery Account to a *WilcoDiscovery* Portal Account

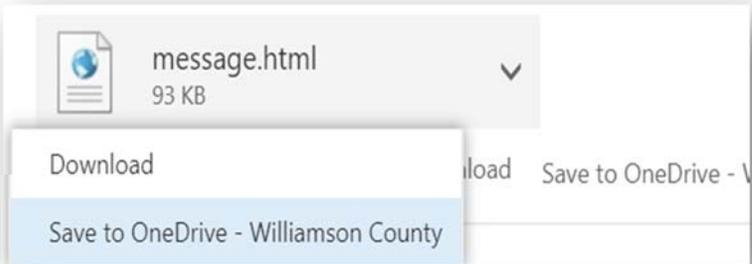
<https://evidence.wilco.org/>



**1**  
You will receive an email from the Williamson County IT Department with an encrypted message.

**2**

Select "Download"



To view the message, sign in with a Microsoft account, your work or school account, or use a one-time passcode.

→ Sign in

→ Use a one-time passcode

Select "Use a one-time passcode"

3

We sent a one-time passcode to demsdf@wilco.org

Please check your email, enter the one-time passcode and click Continue.  
The one-time passcode will expire in 15 minutes.

One-time passcode

This is a private computer. Keep me signed in for 12 hours.

→ Continue

Didn't receive the one-time passcode? Check your spam folder or click [passcode](#).

Check your e-mail for the passcode, then copy and paste it here.

4

You will get a confirmation e-mail that will provide you with your username and password.

5

DEMS Login



Evidence LFDDEM <demsgov@wilco.org>

Thu 5/9, 11:04 AM

DEMS DF <demsdf@wilco.org>

Your request for Wilco Discovery Portal access was accepted. Your username and temporary password are below.

Username: dems.df

Password: #bettercallsaul

Please contact for further information:



County Attorney (512) 943-1111  
District Attorney (512) 943-1234

## First Sign-In:

Log in to Evidence

User name:  
dems.df

Password:  
.....

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Sign into the *WilcoDiscovery* portal with your username and password provided in the e-mail. DO NOT reset/change your password yet (*this is a work-around for a known bug in the system*)

## Second Sign-In:

Log in to Evidence

User name:  
dems.df

Password:  
.....

7

The next time you sign in, you can now reset/change your password